


IN THE CIRCUIT COURT FOR PRINCE GEORGE'S COUNTY, MARYLAND

ORDER OF COURT ESTABLISHING CHAMBERS ASSIGNMENTS

It is on this 13 day of September, 2017, by the Circuit Court for Prince George's County, Maryland,

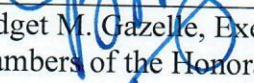
ORDERED, that effective close of business on the 29th day of September, 2017, the Chambers Assignment Directive, attached hereto and incorporated herein, which may be amended from time to time, shall be in effect through September 2019, or until retirement, the appointment of new judges, court order, or some other intervention that requires change.

SO ORDERED.


SHEILA R. TILLERSON ADAMS
Administrative Judge

Copies sent this 13th day of September, 2017 to:

Honorable Mary Ellen Barbera, Chief Judge
Resident Judges
Senior Judges
Magistrates
Sondra D. Battle, Court Administrator
Erica M. Payne-Santiago, Deputy Court Administrator
Sheila J. Sullivan, Family Division Director
Sharon Y. Christmas-DeBerry, Trust Attorney
Phyllis Hernandez, Court Reporter
Honorable Sydney J. Harrison, Clerk of the Circuit Court
Honorable Angela D. Alsobrooks, State's Attorney
Janet Hart, Esquire, District Public Defender
Jared M. McCarthy, Acting County Attorney
Gloria L. Brown Burnett, Director, Office of Child Support Enforcement
Robin B. Hadden, Executive Director, Prince George's County Bar Association
Pamela Q. Harris, State Court Administrator
Faye Matthews, Deputy State Court Administrator
Janlyn L. Green, Director, Calendar Management
Jill A. Smith, Paralegal Supervisor

By: 
Bridget M. Gazelle, Executive Administrative Assistant
Chambers of the Honorable Sheila R. Tillerson Adams

CHAMBERS ASSIGNMENT DIRECTIVE

Effective close of business on September 29, 2017, Civil, Family and some enumerated Criminal cases shall be distributed to judges based on the last digit of the applicable case number. Each Judge is assigned a specific number and will work in tandem with another judge, serving as each other's backup when addressing time sensitive motions and recusals for various reasons. Exceptions to the assigned number distribution system are identified herein.

NOTE:

- Any motion currently assigned to a judge under the previous chambers assignment shall remain with that judge until the matter is resolved.
- Motions for Reconsideration of a judge's order issued prior to the publication of this list shall be directed back to the issuing judge.



Established: 3/13/97

Effective: Close of Business 9/29/17

Authority: Sheila R. Tillerson Adams, Administrative Judge

CIVIL LAW AND EQUITY (NON-FORECLOSURE)

Coordinating Judge: Honorable John P. Davey
Backup Coordinating Judge: Honorable William A. Snoddy

Unless otherwise noted*, all Civil Matters are directed by ending case number as follows:

- 1- Judge Clarke (Backup 2)
- 2- Judge Dawson (Backup 1)
- 3- Judge Jackson (Backup 4)
- 4- Judge Wallace (Backup 3)
- 5- Judge Serrette (Backup 6)
- 6- Judge Woodard (Backup 5)
- 7- Judge Green (Backup 8)
- 8- Judge Anderson (Backup 7)
- 9- Judge Bright (Backup 0)
- 0- Judge Snoddy (Backup 9)

EXCEPTIONS TO CIVIL CASE NUMBER ASSIGNMENT

* The following matters are directed to the **Honorable John P. Davey**:

- Motions for Continuance
- Motions to Continue Trial and/or ADR beyond the try by date
- Motions under Rule 2-507
- Motions to Stay (Bankruptcy/Military/Soldier Sailors Act)
- Motions to Consolidate Cases
- Requests for Class Action Status
- Motions to Transfer (except pursuant to Rule 2-327(d))
- Suggestion/Affidavit of Removal/Transfer/Change of Venue
- Motions to Waive Court Costs
- Motions to Waive Filing Fee
- Motions to Withdraw/Strike Appearance
- State Highway Administrative Quit Claims Scheduling and Pre-Trial
- Requests for Temporary Restraining Order (TRO)
- Motions for 5T Scheduling Order

Established: 3/13/97

Effective: Close of Business 9/29/17

Authority: Sheila R. Tillerson Adams, Administrative Judge

Motions to Shield/Unseal Case
 Writ of Certiorari (Rules 2-603, 2-604)
 ADR Coordination

* The following matters are directed to the
Honorable Sheila R. Tillerson Adams:

Assignment of *En Banc* Panels
 Assignment and Reassignment of Cases
 Mandates for Appellate Courts for cases tried by senior/visiting judges
 Motions for Admission of Out-of State Attorneys (*Pro Hac Vice*)
 Motions to Transfer pursuant to Rule 2-327 (d) only
 Subpoenas for Out of State Witnesses
 Petitions for the Appointment of a Conservator of Attorney Client Matters

* **Specific Assignments:**

Name Change 0-4	Judge El-Amin
Backup 0-4	Judge Turner
Name Change 5-9	Judge Turner
Backup 5-9	Judge El-Amin
Structured Settlements	Judge Davey
Backup	Judge Snoddy

* **Pretrial Conferences:**

All pretrial conferences shall be set before the designated pretrial judges by the Office of Calendar Management

* **Specially Assigned Cases:**

Judges specially assigned to a civil case will hear all motions filed in that case except:

- (1) Motions for Continuance - (to Coordinating Judge);
- (2) *Pro Hac Vice* Motions - (to Administrative Judge);
- (3) Motions to Transfer pursuant to Rule 2-327(d) - (to Administrative Judge)

Established: 3/13/97

Effective: Close of Business 9/29/17

Authority: Sheila R. Tillerson Adams, Administrative Judge

CIVIL EQUITY - FORECLOSURE

Coordinating Judge: Honorable Krystal Q. Alves

Backup Coordinating Judge: Honorable Sean D. Wallace

All Post-Sale Motions are directed to the **Honorable Krystal Q. Alves.**

All Pre-Sale Motions, Tax Sale/Foreclosure Right of Redemption cases are directed to the **Honorable Sean D. Wallace.**

Established: 3/13/97

Effective: Close of Business 9/29/17

Authority: Sheila R. Tillerson Adams, Administrative Judge

CRIMINAL

Coordinating Judge: Honorable Michael R. Pearson

Backup Coordinating Judge: Honorable Nicholas E. Rattal

The following matters are directed to the **Honorable Michael R. Pearson**:

Motions to Continue Criminal Appeals and Criminal Trials
All Non-Specially Assigned Status Conferences (Delegated to Senior Judge)
Discovery Disputes (Delegated to Senior Judge)
Failure to Perfect Appeals
Motions to Amend Indictments
Motions for Appropriate Relief
Motions for Bond Review
Motions to Change Case Track
Motions to Compel
Motions to Consolidate
Motions to Dismiss Indictments
Motions for Introduction of Out-of-Court Statement of Child Abuse Victim
Motions for Medical Exam
Motions for Protective Order
Motions to Remove from Stet
Motions to Reopen Post Conviction
Motions to Revoke Bond
Motions to Shield/Seal/Unseal Case
Motions to Schedule Deposition
Motions for Subpoena for Tangible Evidence
Motions for Transcript
Motions to Withdraw Appearance in any case except Specially Assigned Cases
Pleas in Criminal Trial Cases
Request for Good Cause Hearing
Pen Registers
Search Warrants (Delegated to Criminal Judges)
Wire Taps
Habeas Corpus Petitions (Courts & Judicial Proceedings 3-701, 3-702, 3-702 & Maryland Rule 15-302 et seq.

Established: 3/13/97

Effective: Close of Business 9/29/17

Authority: Sheila R. Tillerson Adams, Administrative Judge

The following matters are directed to the
Honorable Sheila R. Tillerson Adams:

Application for Review of Sentence by Three Judge Panel
 Assignment/Reassignment of Cases
 Mandates from Appellate Court for cases tried by senior/visiting judges
 Motions for Admission of Out-of-State Attorneys (*Pro Hac Vice*)
 Motions to bring liquid PCP in the courthouse for trial
 Motion for Release of Grand Jury Testimony
 Motions to Remove (Rule 4-254(b) Reassignment and Removal)
 Orders for Mental Hygiene Examination (Competency and NCR plea)
 Orders for Presentence Evaluation
 Petition for Reverse Waiver Investigation/Remand to Juvenile Court
 Pre-trial Release – Request for Court Action
 Request for Extradition
 Suggestion/Affidavit of Removal/Transfer/Change of Venue
 Subpoenas for Out-of-State Witness
 Writs Ad *Prosequendum/Testificandum*

Specially Assigned Cases:

Any motion filed in a Specially Assigned Case is directed to the Specially Assigned Judge. (Exception - motions to continue a criminal trial beyond the *Hicks* date. Such motions must be directed to the Criminal Coordinating Judge.)

Specific Assignments:

Bail Bond Commissioner matters	Judge Green
Criminal Expungements	Judge Rattal
Writs of Actual Innocence	Judge Rattal
Writs of Error Coram Nobis	Judge Rattal

Established: 3/13/97

Effective: Close of Business 9/29/17

Authority: Sheila R. Tillerson Adams, Administrative Judge

The following matters are distributed by ending case number:

Post Convictions and **On the Record Appeals** are distributed by ending case number as follows. Cases in which a conflict exists, shall be handled by the Backup Judge:

- 1- Judge Clarke (Backup 2)
- 2- Judge Dawson (Backup 1)
- 3- Judge Jackson (Backup 4)
- 4- Judge Wallace (Backup 3)
- 5- Judge Serrette (Backup 6)
- 6- Judge Woodard (Backup 5)
- 7- Judge Green (Backup 8)
- 8- Judge Anderson (Backup 7)
- 9- Judge Bright (Backup 0)
- 0- Judge Snoddy (Backup 9)

Established: 3/13/97

Effective: Close of Business 9/29/17

Authority: Sheila R. Tillerson Adams, Administrative Judge

FAMILY (NON-JUVENILE)

Coordinating Judge: Honorable Daneeka Varner Cotton

Backup Coordinating Judge: Honorable Dorothy M. Engel

Unless otherwise noted*, Family matters are distributed by ending case number as follows:

- 1- Judge Clarke (Backup 2)
- 2- Judge Dawson (Backup 1)
- 3- Judge Mittelstaedt (Backup 4)
- 4- Judge El-Amin (Backup 3)
- 5- Judge Mason (Backup 6)
- 6- Judge Engel (Backup 5)
- 7- Judge Turner (Backup 8)
- 8- Judge Anderson (Backup 9)
- 9- Judge Bright (Backup 0)
- 0- Judge Snoddy (Backup 9)

EXCEPTIONS TO FAMILY CASE NUMBER ASSIGNMENT

* The following matters are directed to the **Honorable Daneeka Varner Cotton**:

- Motions for Continuance (Family Division trials and hearings for judges and magistrates)
- Magistrate Operations – Domestic
- Motions to Defer Jurisdiction (UCCJEA disputes)
- Transfers of Action (except Rule 2-327(d))
- Family Division Writs
- All Other Matters not listed (Family)
- Motion to Amend Scheduling Order
- Motions (not listed or otherwise assigned)
- Motions for Evaluations/Psychological and Drugs
- Motions for Change of Venue (in state)

Established: 3/13/97

Effective: Close of Business 9/29/17

Authority: Sheila R. Tillerson Adams, Administrative Judge

Trust/Adult Guardianship/Guardian of the Property

- Motions to Sell Property
- Motions for Change of Abode
- Motions to Remove Guardian
- Motions to Appoint a Successor Guardian
- Motions for Fees
- Motions to Reduce Bond
- Motions to Gift Property (for Medicaid Spend Down)
- Motions for a Specific Transaction without the Appointment of a Guardian
- Motions to Transfer Guardianship to or from Maryland
- Motions to Assume Jurisdiction of a Trust (for various purposes)
- Motions to Modify Trust Agreement
- Motions to Authorize Establishment of a Special Needs Trust
- Motions to Withdraw Funds from a Restricted Account
- Motions to Terminate Guardianship (cessation of disability, emancipation, death, no assets)

* The following matters are directed to the
Honorable Sheila R. Tillerson Adams:

Adoptions
Motions for Removal Rule 2-327(d)
Juvenile Guardianships
Subpoenas for Out-of-State Witness

* The following matters are directed to the **Paralegal Unit:**

Pro Se Answers
Default (Uncontested)
Emergency/Injunctive/*Pendente Lite* Relief
Motions to Withdraw Appearance
Motions for Contempt – Civil Family
Motions for Contempt – Child Support Modification
Show Cause Orders
Pro Se Writings
Motions to Waiver Filing Fee

Established: 3/13/97

Effective: Close of Business 9/29/17

Authority: Sheila R. Tillerson Adams, Administrative Judge

* **Specific Assignments:**

Adoptions	Judge Adams
Adult Guardianships	Judge Cotton
Backup	Judge Engel
Best Interest Attorneys (BIA)	Judge Bright
Child Support Contempt	Judge Anderson
Backup	Judge Bright
Child in Need of Assistance (CINA)	Judge Serrette
CINA Continuances	Judge Mittelstaedt
Backup	Judge El-Amin
CINA Exceptions	Judge Mittelstaedt
1 st Backup	Judge Turner
2 nd Backup	Judge Mason
Juvenile Guardianships	Judge Adams
Liaison Judge Termination of Parental Rights (TPR)	Judge Mason
Liaison Judge Paralegal	Judge Engel
Backup	Judge Anderson
Liaison Judge Office of Child Support Enforcement (OCSE)	Judge Engel
Backup	Judge Bright
Motion to Appoint Trustee (Non-Guardianship)	Judge Anderson
Paternity Matters DNA	Judge Mittelstaedt
Permanency Plan Review	Judge Mason
Backup	Judge El-Amin
TPR	Judge Mason

* The following matters are directed to the **Chambers Judge:**

Motion for Emergency Custody and family matters
 Petition for Emergency Psychiatric/Psychological Relief
 Petition for *Ex Parte* Relief from Domestic Violence
 Forthwith Orders
 Final Judgment of Divorce (Magistrate Generated Judgments)

Established: 3/13/97

Effective: Close of Business 9/29/17

Authority: Sheila R. Tillerson Adams, Administrative Judge

CHAMBERS JUDGE ASSIGNMENTS (COURTROOM M0405)

Motion for Emergency Custody and family matters
Petition for Emergency Psychiatric/Psychological Relief
Petition for Ex Parte Relief from Domestic Violence
Forthwith Orders
Final Judgment of Divorce (Magistrate Generated Judgments)

FAMILY - JUVENILE

Coordinating Judge: Honorable Lawrence V. Hill, Jr.

Backup Coordinating Judge: Honorable Karen H. Mason

The following matters are directed to the **Honorable Lawrence V. Hill, Jr.:**

Continuances for Juvenile Delinquency Matters
Chambers Matters (Juvenile)
Magistrate Operations – Juvenile
Continuances of Magistrate hearings - Juvenile
Juvenile Support Unit

Established: 3/13/97

Effective: Close of Business 9/29/17

Authority: Sheila R. Tillerson Adams, Administrative Judge

The following matters are directed to the **Office of Calendar Management**:

Civil On the Record District Court Appeals
Civil District Court De Novo Appeals
Death Certificate/Suggestion of Death

POST TRIAL MATTERS:

The following matters are directed to the **Trial Judge or Successor Judge**:

Mandates from Appellate Courts
Motions for Judgment Notwithstanding the Verdict
Motions for New Trial
Motions for Reconsideration
Motions for Recusal
Motions to Revise/Alter/Amend Judgment
Parole and Probation - Supervision Summary
Violation of Probation
Motions for Drug Treatment Evaluation (HG§8-505)
DNA Evidence – Post Conviction Review

EMERGENCY COURTROOM EXCLUSIONS:

- Adult Guardianships DO NOT go into the Emergency courtroom. Instead, they are referred to the Honorable Daneeka Varner Cotton, or her backup in her absence.
- Foreclosure Cases DO NOT go into the Emergency courtroom. Instead, they are referred to the Honorable Krystal Q. Alves, or her backup in her absence.
- Search warrants, pen registers, wire taps DO NOT go into the Emergency Courtroom. Instead, they are referred to the Honorable Michael R. Pearson, or his backup in his absence.

Established: 3/13/97

Effective: Close of Business 9/29/17

Authority: Sheila R. Tillerson Adams, Administrative Judge

JURY JUDGE

2017 January – June:	Judge Engel; backup Judge Mason
July – December:	Judge Anderson; backup Judge Bright
2018 January – June:	Judge Bright; backup Judge Anderson
July – December:	Judge Snoddy; backup Judge Wallace
2019 January – June:	Judge Mason; backup Judge Turner
July – December:	Judge Turner; backup Judge Vice Nichols

DUTY JUDGE**2017**

January	Dawson/Mason
March	Serrette/Pearson
May	Anderson/Cotton
July	El-Amin/Bright
September	Davey/Northrop
November	Wallace/Turner

2018

January	Snoddy/Alves
March	Mittelstaedt/Clarke
May	Rattal/Jackson
July	Green/Engel
September	Woodard/Hill
November	Davey/Mason

2019

January	Turner/Engel
March	Alves/Cotton
May	El-Amin/Bright
July	Dawson/Mittelstaedt
September	Mason/Snoddy
November	Anderson/Vice Nichols

Established: 3/13/97

Effective: Close of Business 9/29/17

Authority: Sheila R. Tillerson Adams, Administrative Judge

PROBLEM SOLVING COURTS:

Drug Court	Judge Rattal
Backup	Judge El-Amin
Juvenile Drug Court	Judge Mason
1 st Backup	Judge El-Amin
2 nd Backup	Judge Woodard
Re-Entry Court	Judge Hill
Truancy Court	Magistrate Althea Stewart Jones
Veterans Court	Judge Woodard

SPECIALTY COURTS:

Model Court	Judge Serrette
Teen Court	Judge Pearson

COMMITTEE ASSIGNMENTS:

Building Committee	Judge Adams
Continuity of Operations Plan Committee (COOP)	Judge Bright
Rules Committee	Judge Davey
Security Committee	Judge Anderson
Technology Committee	Judge Pearson

SPECIAL PROGRAMS:

Adoption Day	Judge Woodard
Naturalization Ceremony	Judge Green
Reunification Ceremony	Judge Cotton
Veterans Ceremony	Judge Engel

Established: 3/13/97

Effective: Close of Business 9/29/17

Authority: Sheila R. Tillerson Adams, Administrative Judge

CONTINUANCE JUDGES:

CIVIL LAW AND EQUITY (Non-Foreclosure)

1. Judge Davey
2. Judge Snoddy
3. Judge Dawson
4. Judge Wallace

FORECLOSURE

1. Judge Alves
2. Judge Wallace
3. Judge Jackson

CRIMINAL

1. Judge Pearson
2. Judge Rattal
3. Judge Woodard
4. Judge Wallace
5. Judge Jackson
6. Judge Dawson

FAMILY (Non-Juvenile)

1. Judge Cotton
2. Judge Engel
3. Judge Anderson
4. Judge Bright

JUVENILE

1. Judge Hill
2. Judge Mason
3. Judge Woodard
4. Judge El-Amin

Established: 3/13/97

Effective: Close of Business 9/29/17

Authority: Sheila R. Tillerson Adams, Administrative Judge